

## *MINUTES*

### **MEETING OF THE BOARD OF TRUSTEES OF THE FRANKLIN LAKES PUBLIC LIBRARY**

**January 4, 2016  
(Franklin Lakes Public Library)**

Present: Leone (phone), Furnari, Lambrix, Luciano, McMahon, Polizzi, Riccobene, Swist, Voellmicke

**I-II. Call to Order.** President Leone called the meeting to order at 7:00 pm.

An announcement was read stating that, in accordance with the **Open Public Meetings Act**, adequate notice of the meeting has been given to the Suburban News and has been posted on the Library bulletin board and filed with the Franklin Lakes Borough Clerk.

**III. Roll Call.** Roll Call was taken.

**IV. President's Announcements.**

President Leone thanked everyone for all their hard work during the 2015 year and wished everyone the best for a Happy New Year.

Three positions on the Board have to be renewed or appointed. President Leone will be renewed for three years (filling the three year term vacated by Trustee Davidson), Trustee Polizzi was re-appointed by the Mayor as his representative for a one year term and Mr. Jeff Strauss will be appointed by the Mayor at the January 5, 2016 Council meeting for a 5 year term. (President Leone commented that Mr. Strauss is a long time resident of Franklin Lakes and that he and his wife Janis have been involved with volunteering for many years. He comes to us with great business experience and a love of the Library.)

President Leone then touched on some of the highlights of 2015:

- Opening of the Tech Lab
- Updating the Strategic Plan
- Improved relationship with the Borough
- Improved relationship with the Board of Education – due in great part to Trustee Furnari's involvement
- Personnel evaluations completed on all staff
- Board meetings that dealt with current issues as well as introducing the Trustees to a different Library employee and their specialty in the Library as often as possible

For 2016 President Leone would like to see us working on a cross-index of events with the Community Center, the Franklin Lakes schools and the Township of Wyckoff. He will be attending a meeting in January to address this issue. His hope is that the Policy Committee will take an active role in this endeavor.

**V. New Business:**

- A. The Nominating Committee presented the slate of offices for 2016:  
President – Joseph Leone  
Vice President – Donna Luciano  
Treasurer – John Voellmicke

Secretary – Maureen Lambrix

After some discussion, the slate was voted on by paper ballot and approved.

B. Committees were presented for 2016 and President Leone asked that each Trustee email him his/her choices.

C. Vice President Luciano officially read the following “Acknowledgements” into the minutes.

1. 2016 Certificate of Agreement with BCCLS – we are in compliance and the agreement was signed and will be submitted to the BCCLS Office.
2. Acknowledgement that the Borough of Franklin Lakes provides and the Library reimburses for the following services and/or includes the Library in its annual contracts for: health care benefits, liability and workers’ comp insurance, PERS/NJDCRP contributions and electrical work.
3. Acknowledgement of Hudson City Savings Bank as the primary banking facility.
4. Acknowledgement of Capital One Bank as the payroll banking facility.
5. Acknowledgement of Garbarini & Co. as the Library’s auditor.

A motion was made and passed to move into Closed Session to discuss Personnel matters (Lambrix/Polizzi).

1. Director McMahon reported that the search for a replacement Library Business Administrator is continuing. She stated that there will be a call back of a candidate for a 2<sup>nd</sup> interview. Trustees Voellmicke and Polizzi will attend that interview.

A motion was made and passed to move back into Open Session (Polizzi/Lambrix).

**VI. Adjournment.** The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Maureen E. Lambrix  
Secretary