

MINUTES

MEETING OF THE BOARD OF TRUSTEES OF THE FRANKLIN LAKES PUBLIC LIBRARY

March 20, 2017

(Franklin Lakes Public Library)

Present: Furnari, Luciano, McMahon, Polizzi, Ramsey, Strauss, Voellmicke

Absent: Lambrix, Leone, Riccobene, Swist

By invitation: Parete

I–II. Call to Order

President Luciano called the meeting to order at 6:00 p.m.

The President read an announcement stating that, in accordance with the **Open Public Meetings Act**, adequate notice of the meeting has been given to the *Suburban News*, has been posted on the Library bulletin board and filed with the Franklin Lakes Municipal Clerk.

III. Roll Call

Roll Call was taken.

IV. President's Announcements

There was one announcement from President Luciano. The April 17, 2017 meeting of the Board of Trustees will begin at 6:30 p.m. per her request.

V. Public Comments

There were no public comments.

VI. Minutes of Previous Meetings

- A. A motion was made and passed to approve the minutes for February 27, 2017 (Luciano, Polizzi).

VII. Treasurer's Report

- A. A motion was made and passed to approve check numbers 5890 through 5932 (Voellmicke, Polizzi).

- B. Trustee Voellmicke discussed financial variances in the January through February 2017 Profit & Loss Budget vs. Actual Report. Income is as expected. Benefits are below budget estimates by approximately 78.5% due to the timing of bills from the Borough. Personnel expenses were below budget by approximately 19%. Some of this is attributed to the timing of salary increases, which have not yet been processed for 2017. Operations expenses were below budget by approximately 4%. Material expenses were below budget by approximately 19%. Total expenses were below budget estimates by approximately 24%.
- C. All bank accounts for the Library have been reconciled up to the most current bank statements.

VIII. Committee Reports:

There were no Committee Reports.

IX. Friends of the Library Report

Flyers are being distributed for the Friends Author Luncheon on May 3, 2017. A copy has also been posted to the Library's website and has been included in various eblasts. The Friends group will be meeting again in early April 2017 to continue discussing plans for the event.

X. Director's Report

In regard to Rochelle Park, Director McMahon reported that the next hearing on the matter is scheduled for March 31, 2017. At the last hearing, the Judge ruled in favor of the Township of Rochelle Park, granting a temporary injunction so that their residents will not lose BCCLS privileges. The BCCLS System Council held their vote on the question of a potential downgrading in privileges on March 9th as outlined in the By-Laws. The membership was overwhelming in favor of reducing BCCLS privileges and services as soon as possible. The vote ensures that another special System Council need not be convened for BCCLS to proceed with enacting limitations. No action may be taken, however, until the matter is resolved and the ban is subsequently lifted by the Court.

Director McMahon reported that the Oakland Library is no longer at a net minus standing within BCCLS. This shows progress by Oakland in enhancing and developing their collections. Peter Havel, Oakland Director, reports that construction has also resumed on their expansion/renovation project.

Both Library attorneys, Mr. Mark Ruderman and Mr. Michael Cerone, Jr., will submit their 2016 Audit letters to Garbarini & Co. which will close out the Audit for 2016. Bound copies of the final 2016 Audit will be released and delivered to the Library in the coming weeks.

XI. Old Business

- A. Trustee Polizzi and President Luciano will form a committee to decide how the Library will participate in the Town Fair. The Festival will be held on September, 23rd with a raindate of September 24, 2017.
- B. A motion was made and approved to go into closed session at 6:31 p.m. to discuss the Memo of Agreement with the union. A motion was made and approved to return to open session at 7:00 p.m.

- C. Continued functioning of the free standing outdoor Book Drop was discussed at length. The harsh winter and heavy snow has taken a toll on the structure and it will need to be permanently removed. This book drop will not be replaced and patrons will still have access to the original book deposits available on the outside wall of the building. Removal will be scheduled as soon as snow has melted sufficiently and weather permits in the coming weeks.
- D. It was reported that the Mahjong group has decided not to continue usage of the Library Art Gallery area for their meetings.

XII. New Business

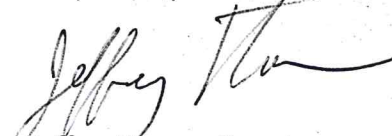
- A. A motion was made and passed to approve the 2016 Audit. (Voellmicke, Luciano)

XIII. Membership Hearing

- A. It was noted that the Personnel Committee will need to schedule a meeting in March 2017. Director McMahon will send an email to all members to determine an available date/time.
- B. After discussion, a decision was made to forgo renewal of the Bibliotheca/3M support agreement for 2017 to 2018. The Building & Grounds Committee will begin investigation of alternative security devices to replace this aging unit as part of the Capital Plan.

XV. Adjournment. The meeting was adjourned at 7:07 p.m.

Respectively Submitted,



Jeffrey Strauss, Secretary