

MINUTES

MEETING OF THE BOARD OF TRUSTEES OF THE FRANKLIN LAKES PUBLIC LIBRARY

January 25, 2016

(Franklin Lakes Public Library)

Present: Funari, Lambrix, Leone, Luciano, McMahon, Polizzi, Riccobene, Swist, Voellmicke

By invitation: Parete

Absent: Ramsey, Strauss (will join Board of Trustees in March)

I –II. Call to Order

President Leone called the meeting to order at 7:00 p.m.

The President read an announcement stating that, in accordance with the **Open Public Meetings Act**, adequate notice of the meeting has been given to the *Suburban News* and has been posted on the Library bulletin board and filed with the Franklin Lakes Municipal Clerk.

III. Roll Call

Roll Call was taken.

IV. President's Announcements

President Leone welcomed new Library employee Helen Parete to the meeting. There were no other announcements from the President.

V. Public Comments

President Leone welcomed several current library employees (full time) who wished to discuss the employee contribution for medical/dental benefits projected for 2016. All library employees who were present were given the floor to voice their concerns and analysis. It was confirmed that the Board of Trustees had a solid understanding of the issues presented by the current employees. President Leone stated that the concerns would be dealt with expeditiously.

A motion was made for the Board to go into closed session for further discussion. (Luciano, Swist)

A motion was made for the Board to go into open session. (Luciano, Swist)

Two motions were made and passed in regard to the Library Employee medical/dental benefit contributions for 2016.

- A.** That the Franklin Lakes Library will absorb the cost for deficits in employee contributions for Medical/Dental benefits for calendar year 2015 (Luciano, Funari).

- B. That the Franklin Lakes Library will pay one half of the incremental difference for employee contributions for Medical/Dental benefits for calendar year 2016 only with the exclusion of new employees. The payment will be locked based on current 2015 salaries for employees regardless of salary changes that may occur during calendar year 2016 (Voellmicke, Lambrix).

VI. Minutes of Previous Meetings.

- A. A motion was made and passed to approve the minutes for December 8, 2015 (Swist, Riccobene).
- B. A motion was made and passed to approve the minutes for January 4, 2016 (Lambrix, Polizzi).

VII. Treasurer's Report.

- A. A motion was made and passed to approve check numbers 5099-5191 (Voellmicke, Lambrix).
- B. Trustee Voellmicke discussed financial variances in the January through December 2015 Profit & Loss Budget vs. Actual Report.

VIII. Committee Reports:

- A. **Committee Assignments 2016.** The President announced the following assigned committees for 2016:

Finance - Trustee Voellmicke [Chair], Trustee Polizzi, Trustee Strauss

Personnel – Trustee Swist [Chair], Trustee Strauss, Trustee Lambrix

Buildings and Technology – Trustee Polizzi [Chair], Trustee Luciano, Trustee Voellmicke

Policy and Community Affairs – Trustee Riccobene [Chair], Trustee Leone, Trustee Furnari

Strategic Plan – Trustee Luciano [Chair], Trustee Swist, Trustee Leone

Nominating – Trustee Lambrix [Chair], Trustee Riccobene, Trustee Swist

IX. Friends Library Report

Trustee Riccobene stated that a meeting will be held on 1/28/2016 to continue to plan the luncheon to be held in the month of April 2016. Trustee Riccobene also confirmed that the Friends do their own letters and thank you notes and only use a service for mailings.

X. Director's Report

Director McMahon read a letter of thanks from the Mayor for the Library's participation in the Christmas tree lighting ceremony. It was noted that the carolers were a big hit with many residents participating. Director McMahon also stated that she will be meeting with the Director of the YMCA and the Director of the Wyckoff Library to discuss ways to work collaboratively. The Net Plus reimbursement from BCCLS for 2016 will be 52

cents on the dollar. Franklin Lakes receives two checks per year. The total BCCLS bill for 2016 will increase by 9.9%. SkyRiver is a new catalog system being used by BCCLS that will allow the library to catalog and get new materials out to the shelves faster. The Woodside School also had a successful visit to the Library. We will be encouraging all classes to schedule a visit to the library.

XI. New Business

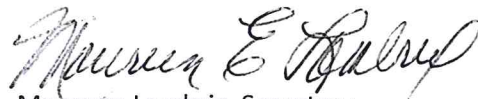
- A. The Paramus Library will be closing for renovation and will be sending staff to work at other libraries in the area.
- B. The new employee for Franklin Lakes, Kimberly Carletta, has rescinded her acceptance of the job offer. The position will be reposted.
- C. Motion made and passed to accept the 2016 Contract for Landscapeworks. No increase from 2015 cost. (Luciano, Lambrix)
- D. Motion made and passed to accept the renewal of QPA service for 2016. (Lambrix, Voellmicke)

XII. Old Business

- A. Motion made and passed for approval of the 2016 Budget. (Voellmicke, Polizzi)
- B. President Leone handed out the 2016 Board Oversight /Governance priorities.

XV. Adjournment. The meeting was adjourned at 9:15 p.m.

Respectively Submitted,



Maureen Lambrix, Secretary